



PARKDALE YACHT CLUB INC.

HALL HIRE AGREEMENT

TERMS & CONDITIONS

See Parkdale Yacht Club On line at ... www.parkdaleyc.com

1. GENERAL

At times, hirers of the hall will behave in a manner, which will protect the hall, the surrounding parks and beach, and they will respect the right of those who live in the immediate vicinity of the hall.

As a means of assuring compliance with these wishes, Parkdale Yacht Club requires a **cash bond of \$500** from those hiring the hall. The bond will be refunded within one week following the hiring of the hall providing the following conditions have been met in full. Any breach(es) of these conditions will result in the cost of remedying the breach(es) being deducted from the bond. Parkdale Yacht Club has sole discretion in determining the sum of the bond to be deducted.

2. COST OF HALL HIRE ---- \$700 per hire

Included in the price is:-	2 microwaves	1 refrigerator for drinks
80 chairs	5 large tables (seats 10 persons each)	2 pie warmers
3 trestle tables	3 medium tables (seats 8 persons each)	full commercial kitchen

NO CUTLERY OR CROCKERY PROVIDED

A \$100 deposit is required to confirm your booking. Deposits are not refundable.

3. TIMES OF HALL HIRE

9am – 12am (midnight)	At midnight all music must cease .
12:00am – 12:30am	All guests must quietly leave the hall , associated car parks and side streets.

4. NOISE AND COMPLAINTS

In the case of a complaint from a neighbour, the whole of the bond will be withheld. Most complaints from neighbours arise when guests are leaving functions ... so please advise your guests accordingly.

5. STILETTO HEELS

Stiletto heeled shoes and other similar style footwear may cause serious damage to the floor. Wearing such footwear is therefore prohibited from the premises. Please advise your guests of this condition.

6. ADHESIVE TAPE

As the use of adhesive tape may damage painted surfaces, all decorations etc. should only be fixed to the fittings (rings, hooks & nails) provided.

Please read and complete reverse side -->>>

PARKDALE YACHT CLUB INC.
HALL HIRE AGREEMENT
TERMS & CONDITIONS **Continued**

7. LIQUOR LICENCE

If you wish to consume alcoholic beverages on the hall premises, a limited Liquor Licence must be acquired for your hire date. Licence applications can be arranged by calling 9655 6696, or, details are available through the consumer Affairs web site at ... www.consumer.vic.gov.au and follow the links, or, search for *liquor licence*.

8. CLEANING

The hall must be left in a clean condition at the conclusion of all functions. Suitable cleaning equipment is available in the hall broom cupboard.

All rubbish must be securely stored in the rubbish bins in the car park. Rubbish, not able to be accommodated in the bins must be removed by the hirer.

Please note that during the sailing season (September to April) the Club operates on Sundays and will not be available for *next day cleaning* ... so please be sure to clean up before vacating the hall on Saturday night.

A cleaning check list can be found on the inside door of the broom cupboard.

9. NON SMOKING

SMOKING IS NOT PERMITTED IN THE HALL.

ACKNOWLEDGMENT

I acknowledge that I have read and understand all the above conditions and as the person hiring the hall, I agree to be bound by those conditions and I further agree to accept that any breach of these conditions will result in forfeiture of all or part of the security bond deposit.

Signature of hirer _____ Date ____/____/20____

Name of hirer _____
 (please print name in block letters)

Name of hirer _____

Address _____
 _____ Post Code _____

Phone _____

Further enquiries should be directed to ...
 Charles & Andrea Stephens
 220 Nepean Hwy. Seaford 3198
 Phone P.Y.C. 9580 2788 or
 A.H. 9786 1270

IMPORTANT NOTICE
***Please bring this completed agreement
 with you when collecting the hall keys.
 Failure to present documentation means
 the keys will be unavailable to you.***

Before vacating the premises, please leave the Hall Hire Keys in the box provided in the broom cupboard.